

# AUSTRALIAN NURSING FEDERATION

## NORTHERN TERRITORY BRANCH

AUGUST 2008

### METHOD OF PAYMENT FORM

#### Direct Debit Request

Membership No:NT00\_\_\_\_\_

Authority and Request to debit the account named below to pay the Australian Nursing Federation (Northern Territory Branch).

I/We \_\_\_\_\_  
Name of member(s) giving the DDR

authorize and request the Australian Nursing Federation (NT Branch) APCA User ID 060174

to arrange for funds to be debited from my/our account held at the financial institution identified below, through the Bulk Electronic Clearing System (BECS), subject to the terms and conditions of the Direct Debit Request Service Agreement.

By signing this Direct Debit Request I/we acknowledge having read and understood the terms and conditions governing the debt arrangements between me/us and the Australian Nursing Federation (NT Branch) as set out in this request and in the Direct Debit Request Service Agreement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

Financial Institution Address & Branch \_\_\_\_\_

Account in the Name of: \_\_\_\_\_  
(Please insert exact name)

BSB Number

Account No.

Monthly  Fortnightly

Email – [membership@anfnt.org.au](mailto:membership@anfnt.org.au)

ABN 85 434 337 677

**- Overdue accounts must be settled before commencing Direct Debit -**

Please see other side for the DIRECT DEBIT SERVICE AGREEMENT which must be read before completing the DIRECT DEBIT REQUEST.

#### Subscription Rates as at Mar 2006

<u>Registered Nurse</u>	<u>Enrolled Nurse</u>
\$ 47.10 per mth	\$38.35 per mth
\$ 21.75 per f/night	\$17.70 per f/night

<u>Aged Care RNs</u>	<u>Aged Care ENs</u>
\$ 43.25 per mth	\$35.25 per mth
\$ 19.95 per f/night	\$16.25 per f/night

AIN / Cert 3  
\$ 19.15 per mth

# AUSTRALIAN NURSING FEDERATION NT BRANCH MEMBER DIRECT DEBIT REQUEST SERVICE AGREEMENT

- Debiting Your Account** The Australian Nursing Federation (NT Branch) shall debit an amount, varied from time to time, as currently set out in the membership fee schedule.
- Monthly direct debits are transacted on the last Thursday of the month.
  - Fortnightly direct debits are transacted on the Thursday of the Public Sector pay week.
  - If the due date for payment falls on a public holiday, the payment will be processed on the next business day.
- Changes by Us** ANF NT Branch may vary any details of this agreement at any time by giving you at least fourteen (14) days written notice. This is normally via the bi-monthly NT Branch Newsletter.
- Changes by You** To stop, defer or vary your direct debits you must give ANF NT Branch at least seven (7) days notice. Notice can be given by:
- Telephoning our Membership Officer on 08 8920 0702
  - Faxing us on 08 8945 4171
  - Emailing us at info@anfnt.org.au
  - Visiting our office at 3/25 Vanderlin Drive, Wanguri
  - Mailing your written correspondence to the Membership Officer, ANF NT Branch, PO Box 42533, CASUARINA NT 0811.
- Your Obligations** Not all accounts are available for direct debiting through the Bulk Electronic Clearing System (BECS). Your BSB and Account details should be checked against a recent statement from your Financial Institution. If you are in any doubt, you should check with your Financial Institution before completing the direct debit request form.
- It is your responsibility to ensure sufficient cleared funds are in the nominated account, by the due date, to cover the debit payment due.
- It is also your responsibility to check your account statements regularly to ensure debits are taking place by the due date and for the correct amount, to ensure continued membership. You must notify the ANF NT Branch immediately if there is any error.
- For returned unpaid transactions (failed direct debits), the following procedures or policy will apply:
- An attempt to contact you for further instructions shall be made; however, if we cannot contact you we may debit your account for the unpaid transaction amount the following month/fortnight if we have not been advised otherwise by you.
  - ANF NT Branch are charged a fee if the direct debit fails. This may be passed onto you.
  - If the direct debit fails twice, without a valid reason or notifying us, you will no longer be able to pay by direct debit and will have your method of payment changed to invoicing until otherwise advised.
- Confidentiality** All customer records and account details will be kept private and confidential to be disclosed only at the request of the member or Financial Institution in connection with a claim made to an alleged incorrect or wrongful debit.
- Dispute Mechanism** Any queries regarding an error in debiting your account should be made to ANF NT Branch, in the first instance, on 08 8920 0702. If we conclude, as a result of our investigations, that your account has been incorrectly debited, an adjustment will be credited to your account on the next debit day due following the date of the resolution of your dispute.